



## **Sandy River Basin Watershed Council seeks a Treasurer**

The Sandy River Watershed Council (SRWC) is seeking qualified candidates, who are committed to our mission and vision, to serve as Treasurer on our Board of Directors for a one year, renewable, term. The treasurer is a volunteer position, and the ideal candidates will have professional experience and interest in financial management, particularly related to non-profit organizations.

SRWC is a community-based, independent non-profit (*EIN 93-2194148*) that leads restoration, conservation and community engagement toward the overall health of the Sandy watershed for fish, wildlife, and people. Council members serve as the organization's board, providing leadership in a dynamic glacial watershed that is a regional wild salmon stronghold, a cherished year-round recreation zone, and the primary drinking water source for the Portland metro area.

Serving as SRWC's Board treasurer is an extraordinary opportunity to help build the effectiveness, accountability and financial management capacity of a growing non-profit. SRWC's staff and restoration programs have expanded significantly in recent years, supported primarily by multiple grant funding sources.

Members of the Sandy River Basin Watershed Council guide the organization's programs and priorities, acting as the Council's board of directors. The Council's bylaws establish positions for Council members, as well as officers. The SRWC Council meets monthly and council membership typically requires five hours or less per month, with the treasurer's duties representing an additional 5-10 hours per month.

### **Organizational Mission:**

The Sandy River Basin Watershed Council's mission is to protect and restore the natural, cultural, and historic resources of the Sandy River Basin. The Sandy extends from Timberline to Troutdale, encompassing over 600 stream miles, portions of Multnomah and Clackamas County, and threatened runs of wild salmon and steelhead that represent anchor populations for recovery in the Lower Columbia.

### **Treasurer Responsibilities:**

- Regularly prepare for and attend monthly Council meetings (usually held on the 4<sup>th</sup> Monday of the month, currently held via Zoom).
- Works with Council Director(s) to manage and report on organization finances;
- Ensure financial transparency, accountability, and strong internal controls;
- Oversee an ongoing development, review and approval of financial policies, procedures and annual budgets.
- Keep the Council regularly informed of key financial events, concerns and assessment of financial health.
- Serve as Chair of the finance committee, convening monthly meetings.

**Compensation:** The Board Treasurer is an unpaid, voluntary position, compensated with the satisfaction that your work will help restore and conserve the Sandy for future generations.

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**Qualifications:**

- A demonstrated interest in the Council’s mission and goals, with specific experience, knowledge in at least one area (Human Resources, Planning, Finance, Development, Community Relations, or Operations).
- Representative of a segment of the watershed community, as defined by the Council bylaws (may include *at large* representation – residency within the watershed is not required).
- Demonstrated capacity to think and work strategically and communicate effectively.
- Strong financial background, and understanding of non-profit financial management, preferred.

**How to apply:**

Please send a brief resume and letter of interest to [kris@sandyriver.org](mailto:kris@sandyriver.org) highlighting your background and interest in joining the Council. Please include “Treasurer” in the subject line. We are actively recruiting for this position and encourage you to apply immediately. We will be accepting applications on a rolling basis.

For additional information, please contact Interim Executive Director Kris Balliet, 503-622-9134, or [kris@sandyriver.org](mailto:kris@sandyriver.org).

Additional information on SRWC, our programs and activities, is available at [sandyriver.org](http://sandyriver.org), or [@SandyWatershed](https://www.facebook.com/SandyWatershed) on Facebook and Instagram.