



Council Meeting Minutes

May 12th, 2021 6:30 PM – 8:30 PM

Meeting Via Zoom

Voting members: Carl Exner, Janet Davis, Julie DiLeone, Margaret Filardo, Matt Stine, Roy Iwai, Steve Rayne, Alan L'Hommedieu, Gerald Murphy

Other Attendees: Howard Schaller, Kris Balliet, Liane Davis, Sara Ennis,

Meeting began at 6:30 pm

Council Business

Agenda Additions:

- contract review process – Murph & Sara
- OWEB solicitation
- Janet talk about Citizen Planning Comm re.: wastewater into Sandy
- Review MHCC Imagine Salmon video.

Approve minutes from April – amended names of attendees; move to approve minutes – Janet; Carl second; minutes from April approved

Financial overview:

- Julie D. – one more upgrade with quickbooks; reports could look different; better tracking of how \$\$ is spent; proposal to review financials from two months prior rather than previous month to allow time to prepare more accurate document
- Carl – concurs with two months prior, since Julie will be keeping a close eye on reports and will report any issues that might arise on a monthly basis
- Quickbooks currently lumps grants into categories, Julie proposes to separate out funders in QB
- Julie is making changes for simpler review and understanding, is open to feedback with continued work in progress
- Balance sheet review – PPP Loan put in as loans so it is a liability until it is forgiven; Kris working on loan forgiveness application. Julie had a couple of questions on certain expenditures for staff. Need to work with bookkeeper to carefully classify so expenditures are clear and concise.
- Finances are positive as compared to 2020 when the balance was a negative ~\$50K. Now +\$38K. Margaret and Kris remarked that we are rebuilding org. and going in the correct direction.
- Tracking of staff hours to grants and projects needs to be better developed in order to allow for regular tracking of funds remaining from a particular source or project budget.
- Kris – budget coming.
- Murph – how to code volunteer hours; Janet keeps track; asking people to send hours in; hourly rates being updated in 2021. Four categories to classify hours; important to record hours important for grant matches.

Council development restructuring:

active; staff responsibilities and titles being rearranged; “lean and mean”; restructure still going on; creative finding \$\$; rebuilding “infrastructure” with staff input and help; Margaret’s leadership MUCH appreciated; if it’s not funded it does not get done; office space and overhead need to be discussed; some old equipment being sold while still have some value; grant proposal master spreadsheet is a huge help (thank you Margaret); looking for forgiveness of PPP loan; ready to apply for any and all subsidies that may come along; not out of the woods but have turned a corner; Carl – idea of hiring part-time staff? Cannot see that yet; most important will be hiring an ED; have money on-hand to hire someone; Kris has ideas on how to do that; maybe a temporary; Margaret – term employees, grad. students, undergrad, Americorps; Sara has done awesome work in coming up with how to meet staffing needs without hiring new employees; thinking outside the box. Yay Sara Ennis!!

Formation of two sub-committees for Sandy-Salmon II

- Formation of monitoring and fundraising committees. Howard lead on fundraising; Janet lead on monitoring; Mitch Williams is in the mix, which is great.
- Howard – pre-proposal to NFWF; help us complete work necessary to permanently connect to river and maintain water in the channel most of the year; hoping to support Pacific lamprey; hear by mid-month; Liane – NFWF proposal to finish Phase I? Howard – complete exploring option to design channel option that would keep water in Phase I; Liane out with Angie Kimpo – wondering how to make consistently wet; Howard – looking into various ideas on how to divert water into Phase I while keeping the ponds;
- RAC small proposal to help remove invasive weeds and do amphibian surveys
- Pacific lamprey; meeting with USFS, USFWS and others with Bill May 17 to look at potential project to monitor for lamprey throughout watershed; hoping to bring in ODFW; have information on where lamprey spawn in Sandy basin; both govt. agencies are quite excited to get these studies going;
- Carl – based on alternative to put wastewater into Sandy wondering if Pacific lamprey habitat near or within the area where wastewater will be dumped into Sandy; Howard – information is scattered and needs further investigating focusing on lampreys, especially juveniles; Carl – concern of dumping wastewater is temperature of water; need to use same or similar survey techniques as used in other parts of the river; consistency; Howard – great point Carl.
- Janet – monitoring; still planning; trail cams will be removed; not recording high water events; Murph and Mitch do a better job of recording high-water events. Committee still putting together ideas of monitoring needs. Kris – keep cameras?
- Murph – Mitch concerned about culverts; calcium Clackamas County uses when roads iced up – how does that de-icer affect fish runs? Detrimental?

Project Updates:

MHCC retrofit:

- Sara sent out a document outlining updates; -MHCC is preparing fourth consecutive year of retrofit construction in lot Q. Contractor has been selected, funding is secured through City of Gresham and EMSWCD and construction may begin before the end of the month and be completed in June. Timing is excellent due to fewer conflicts in a high traffic area due to continued Covid-related restrictions. Kris – Sara has done an amazing job persevering to get the MHCC stormwater project rolling. Yay Sara.

Lower Beaver Creek:

- Sara submitted proposals to the Cities of Gresham and Troutdale to fund AmeriCorps position
- Troutdale CEP monies that supported the floating cleanup and stash the trash were discontinued as of 2020. Sara included a request for funding the float in the above proposals.
- Kris – staff have been very creative about making up for shortfalls where they can.
- Sara – Beaver Creek – volunteer restoration; EMSWCD stream care program might expand program to lower watershed in next couple of years; good momentum for potentially larger scale restoration.

ED Search Committee:

Margaret – looking ahead financially – permanent ED; Kris’s contract has another 5 months; she will get the org. to a place where she can turn over to another ED, she will not apply for the position. Request to form a sub-committee to develop qualifications, research, advertise, interview and hire; volunteers? Kris, Matt, Roy, Margaret, Julie, Murph.

Future Meetings:

Begin meeting in person? Meet at church? June? Targeting July for now unless we hear differently. Do meetings have to be open to the public? Julie D. looking into it.

Contract Review:

- Murph & Sara we need to have a solid contract; reviewed by legal source; [video on contracting](#); all board members should watch; <https://www.conservationpartnership.org/project-bidding-and-contracting-for-watershed-councils/> good info. in it; procurement info. is critical to know;
- Sara – college is going through its own channels before signing contract; conflict resolution, cost increases, etc. need to be covered in contracts; need a better contract for next phase of sandy-salmon;
- Kris has engaged Dan Duyck, attorney SRWC previously engaged, to review MHCC retrofit contract

Bull Run Drinking Water Treatment and Sandy Waste Water Treatment Plants

- Janet shared upcoming meeting hosted by Bull Run CPO (Community Planning Org.) where City of Sandy will present information about the current plan, especially regarding discharging effluent directly into the Sandy River and into the former Roslyn lakebed - May 25, at 6:00 near Roslyn Lake. Janet also shared that a neighborhood group has formed who opposes the current effluent discharge plan and she is part of it.
- Howard described past meetings with engineers, still waiting for missing information about water temperatures, water storage at Roslyn Lake, water quality, etc. See Howard’s email sent out 4/5/21.
- Kris will speak for the council on this for now.

Attempted to watch MHCC retrofit “Imagine Salmon” video on <https://www.youtube.com/watch?v=MjvDIL6X3tg&t=24s>

Meeting adjourned at 8:25.

Next Council meeting:

Wednesday, June 9, 2021 at 6:30 pm. Zoom info on website